

Administrators—such as department chairs, associate deans, or program directors—support curriculum management by creating the conditions that allow faculty to engage meaningfully in assessment and program-level improvement. Their work ensures time, resources, and structures for collaborative decision-making, while maintaining alignment with institutional expectations and accreditation standards. Administrators help shepherd curricular proposals through governance, reinforce consistent participation, and ensure continuity when personnel change. In some units these responsibilities are shared with assessment committees, curriculum committees, or academic directors, but the essential role remains: **administrators enable and sustain the systems that make curriculum management possible**. The timeline below provides an estimate of the time required to submit a complete assessment report by the deadline.

Administrators

