The University Assessment Council

Minutes
October 22, 2024

Attendees: Ginger Bishop, Ross Bryan, Joy Burnham, Chris Coleman, Lucy Curzon, André Denham, Sara Kaylor, Dione King, Grace Lee, Utz McKnight, Joyce Meyer, Cecil Robinson, Shae Robinson, Tim Salazar, Lance Simpson, Rachel Thompson, Derek Williamson, Akeisha Young

- Update on SACSCOC reaffirmation process
  - **November**: off-site review; findings shared late November
  - **January 10**: Focused Report and QEP Proposal due
  - **February 24-27**: On-site review. No monthly UAC meeting, but please keep your calendars open on Tuesday, 2/25 for a possible faculty lunch (12:00-1:00) and/or a possible assessment-themed meeting (afternoon). Both events would include members of the on-site review committee.

- Update on 23-24 assessment reports (programs with Summer/Fall reporting deadlines)
  - About 90% of summer/fall reports have been received; the remainder asked for a little more time (e.g., new assessment coordinators
  - So far, OIE has screened 82 reports
  - Over 70% have all key elements (SACSCOC 8.2) in place. That total includes newly-implemented programs and programs with little/no enrollment, neither of which would be expected to have assessment data or action plans. Such programs do have SLOs and assessment plans in place.
  - Degree Program reporting cycles posted here: https://oie.ua.edu/calendar-3/

- Taskstream tips
  - Feel free to save time/trouble by asking OIE to "submit" reports
  - Even when a workspace is in the Taskstream review queue, the only area that's locked is "Submit Annual Report Here." Additions/edits can still be made to all the content areas (Findings, Action Plans, etc.)
  - Once a report has been reviewed, OIE "unsubmits" it (i.e., removes it from the Taskstream review queue
  - Feedback is (1) emailed to the department, and (2) uploaded to the Supporting Documents area in the relevant Taskstream cycle for future reference

- Seasonal learning activity
  - Lance, Cecil, and Grace demonstrated legendary knowledge and speed