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| **Curricular Changes Requiring Review and Approval/Notification** | **Board of Trustees** | **ACHE** | **SACSCOC\*** |
| **1 = Approval; 2 = Notification (Information Item); 3 = Prospectus or Modified Prospectus;****4 = Notification and Agreement; 5 = Approval and Teach Out Plan** |
| **ACADEMIC DEGREE PROGRAMS** |  |  |  |
| **New Academic Degree Program (major)**Repackaging existing courses; no new content (or less than 25% new content) | 1 | 1 |  |
| 25%-49% new content | 1 | 1 | 2 |
| 50% or more new content | 1 | 1 | 1, 3 |
| Significant departure from current programs | 1 | 1 | 1, 3 |
| **Program Length**Credit hours increase/decrease by 25% or more **AND** expected time to completion changes by more than one term |  |  | 3 |
| **New Concentration, Track, Emphasis, Focus, Specialization, Option, etc.**Group of courses within an approved academic degree program  | 2 | 2 |  |
| **New Teacher Certification Program** |  | 2 |  |
| **Academic Degree Program Merger or Consolidation**Requires deletion of existing program and proposing new program | 1 | 1 |  |
| **Deletion of Academic Degree Program or Graduate Certificate**For SACSCOC, may re-open within five years with notification | 2 | 2 | 5 |
| **Placement of a Program on Inactive Status**Must return to active status within five years or it will automatically be removed from ACHE Academic Program Inventory | 2 | 2 |  |

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| **Name Change**Academic Degree Program (major)Only allowed if more than 5 years since last change | 2 | 2 | 5 |
| Curricular changes with name change, require deletion of existing program (teach out) and new program proposal | 1 | 1 |  |
| Graduate CertificateOnly allowed if more than 5 years since last change; requires deletion of existing program (teach out) and proposing a new one | 1 or 2 | 2 | 5 |
| ConcentrationOnly allowed if more than 5 years since last change; requires deletion of existing concentration (teach out) and proposing a new one | 2 | 2 |  |
| MinorOnly allowed if more than 5 years since last change; requires deletion of existing minor and proposing a new one | Internal process only |
| **Degree Nomenclature Change** (e.g., MA to MS) | 2 | 2 |  |
| Degree Nomenclature Change – Doctoral Level (e.g., EdD to PhD) | 1 | 1 |  |
| **CIP Code Change** | 2 | 2 |  |
| **New Dual Major Program** | Internal process only |
| **New Dual Academic Degree Program (within UA)** | 2 | 2 |  |
| **New Dual Academic Degree Program**Sponsored by two institutions; two separate degrees awarded | 2 | 2 | 4\* |
| **New Graduate Certificate Program**Note: *UA is not approved to offer undergraduate certificates* | 1 or 2 | 2 |  |
| **New Graduate Certificate Program**Significant departure from current programs | 1 or 2 | 2 | 1, 3 |
| **Change in Delivery Method**50% or more of the academic degree program is offered in a different method, e.g., a campus-only program will be offered online |  |  | 2 |
| **Programs/courses offered through contractual agreement or consortium** | 2 |  | 4\* |
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| **Competency-Based Education by Direct Assessment**50% or more of program credits earned through direct assessment approach to competency-based education25-49% of program credits earned through direct assessment approach to competency-based education |  |  | 1,3 |
|  |  | 2 |
| **Program Designed for Prior Learning** |  |  | 2 |
| **Adding/Changing Minor** | Internal process only |
| **ACADEMIC DEPARTMENTS**  |
| **New Department**  | 2 | 2 |  |
| **Closure of Department** | 2 | 2 |  |
| **Reorganization or Merger of Departments**  | 2 |  |  |
| **Name Change of Department**  |  |  | 2 |
| **CENTERS/INSTITUTES** |  |  |  |
| **New center or institute**  | 2 | 2 |  |
| **Closure of Center/Institute** | 2 | 2 |  |
| **Name Change**  | 2 | 2 |  |
| **OFF-CAMPUS INSTRUCTIONAL SITES** |  |
| **New Off-Campus Instructional Site** 25-49% of credits for a degree program can be obtained | 2 | 2 | 2 |
| 50% or more of credits for a degree program can be obtained | 2 | 2 | 1, 3 |
| **Closing Off-Campus Instructional Site**May re-open within five years by submitting notification to SACSCOC | 2 | 2 | 1, 5\* |
| **Relocating an Off-Campus Instructional Site** | 2 | 2 | 2 or 3\* |
|  |  |  |  |

\**See SACSCOC Liaison for determination of additional action required*