



The University Assessment Council

Minutes

August 25, 2015

210/212 East Annex

Present: Ginger Bishop, Andy Akin, Beverly Roskos, Heather Pleasants, Mary Kay Meyer, Millie Jackson, Donna Keene, Javonda Williams, Ray White, Jon Acker, Holly Hallmann, Lorne Kuffel, Chris Coleman, Liza Wilson, Claude Arrington, George Daniels, Julie McAdams, Robin Lawson, Eric Williams, Steve Hood, Vivian Abbott

Minutes from the June 23, 2015 meeting were approved.

Discussion

Ginger Bishop, Director of Institutional Effectiveness, introduced new IE Assistant Director Chris Coleman.

Coleman shared the Feedback Rubric for Assessment Plans/Reports that OIE is in the process of developing and calibrating. Coleman gave an overview of the components and asked for the UAC to provide feedback within a week.

Andy Akin introduced a draft of an IE Policy. He requested feedback no later than September 15 so that he could have it ready for the next UAC meeting.

Akin and Coleman reported on the OIE website and review. Akin showed the static link and Coleman asked the Council to complete a Qualtrics survey on the OIE website.

Heather Pleasants provided a handout showing the OIE branding. She explained that the OIE=m3 means "Meaningful, Measurable and Manageable." The document listed the values of the OIE. The UAC suggested this be featured prominently on the OIE website. Pleasants explained that the OIE hoped this document would help the University understand what we want to do and can do.

Bishop briefed the UAC on the OIE Strategic Plan. The OIE added visions and values to the plan in August. The OIE goal is that 100% of the University's entities will have meaningful, measurable and manageable plans in place by 2017. She will email the strategic plan out so that feedback can be given.

Julie McAdams gave a WEAVE report. The OIE has training sessions for WEAVE scheduled through December 2015. She asked the Council to suggest a date to roll out the new WEAVE cycle every year. It was decided that October 1 would be the date the new cycle will roll out each year.

Bishop met with LiveText representative Chuck Meyer. She is exploring how UA can use LiveText.

Beverly Roskos gave a QEP update. Pleasants and Roskos met with most Deans and VP's. They met with Pilot Faculty and set up workshops for the current semester. They will be sending out magnets and push cards within the next few weeks as a reminder.

Lorne Kuffel asked for feedback from anyone using SharePoint, which he is considering for use as an institutional document repository and process manager.

Meeting was adjourned.



UAC Attendance
August 25, 2015

Ang Ah	
Beverly Roskos	
Mary Kay Heuser	
Hedra Huggins	
Mellie Jackson	
Donna Keene	
Jawanda Williams	
Ray White	
JOE ADLER	
John Hulmann	CAS
Lois Kuffel	DIRD
CHRIS COLEMAN	'
Lyn Wilson	COE
Claude Angh	Law
George Daniels	CIS
Julie McAdams	OIRA
Robin McRae	CCN
Eric Hillen	CBA
Steve Hood	Student Affs.
Vivian Abbott	OIE
Ginger Bishop	OIE