



The University Assessment Council Meeting March 24, 2015

Present: Ginger Bishop, Alice March, Jim Bailey, John Schmitt, Jim Leeper, Donna Keene, Millie Jackson, Lorne Kuffel, Joyce Meyer, Jon Acker, Mary Kay Meyer, James Hardin, Heather Pleasants, Claude Arrington, George Daniels, Mary Anne Connors, Viola Acoff, Bev Roskos, Vivian Abbott, Holly Hallmann

Minutes

A correction was made to the prior month's minutes. Mary Kay Meyer noted that she was in attendance. Minutes were then approved.

Assessment Council Retreat

The Doodle Poll indicated that May 22 was the best time for the retreat. Ginger received suggestions on where to host it and asked for topics.

Updates

Draft report from SACSCOC On-Site Reaffirmation Committee was received to review for errors in fact. The final draft should be back in April. There are two recommendations requiring attention, 3.3.1.2 and 3.3.1.3. Ginger will use a five-column table to convey the assessment plans and reports generated by academic support and administrative support units.

Bev gave a report on the QEP. The On-Site Committee deemed it acceptable with no recommendations. The QEP evaluator, Dee Fink, did offer some suggestions, some of which have already been implemented. The first Learning in Action workshop was March 25, 2015. The website is Experience.UA.Edu and the email address is experience@ua.edu. Grant information will be coming out soon. Heather reported that the social media campaign is going well.

OIE will begin Assessment Workshops to focus on the basics, such as writing student learning outcomes. The two-hour workshops will be limited to 12 people. Each college is asked to suggest a place to conduct these in that area.

OIE will host another WEAVE refresher in HR.

Mary Anne gave a report about the Assessment Handbook. She will put it on a test website and send it to the UAC for a test run. She asked for suggestions for content. OIE website is still under development.

Other

OIE has been asked to assist with curriculum revision for a graduate program. OIE asked who might the experts be on campus.

Ginger is working on a revision to the sub-change policy. It does not require SACSCOC approval, but should be thoroughly vetted by the University. Related to that is the need for each college to identify how new programs are developed and approved.

Meeting was adjourned.